

MLSLISTINGS-EAST BAY RECIPROCAL ACCESS

GUIDELINES FOR USERS

Compliance Reminders

- Listings posted in multiple MLSs must be kept current in each MLS.
- Listings are subject to all compliance rules for the MLS in which it is posted, including status, photo and comment requirements. The enclosed document outlines *some* of the current key compliance rules differences. For complete rules information please contact each respective MLS.

System Requirements

We recommend that you check with each respective MLS for specific system requirements before entering their system in order to have a successful experience. MLSListings supports all browsers; for Paragon, the recommended browser is Internet Explorer 8.

Access restrictions

Reciprocal users may experience access restrictions for certain types of information and functionality, determined by the level of access provided to each specific user by the individual MLSs. Realist tax information is not available to reciprocal access users. For this information you must contact the specific MLS.

Resources

An instructional webinar on using the Paragon system is available in the Reference Library page of pro.mlslistings.com.

Support

Subscribers should contact their home MLS for customer support on any listing, regardless of which MLS system it may be posted in. To contact MLSListings' customer support department, call (866) 734-5787 or support@mlslistings.com.

Updated March 11, 2010

Greater Bay Area MLS Rules Comparison: Time Limits*

**Only major listing management rules differences are highlighted; this is not intended as a comprehensive comparison. Questions regarding rules enforcement, practices or application should be directed to the specific MLS.*

MLS	List or Exclude	Change listing info	Report a sale	Report cancellation of pending sale	Provide documentation requested by MLS	Lockbox administration	MLS contact info
BAREIS	3 business days	3 business days	3 business days	immediately	24 hours	BAREIS	800-776-5252
Bay East Association of REALTORS	72 hours	next business day	next business day	next business day	24 hours	AORs/KIM USER GROUP	925-730-4060
Contra Costa Association of REALTORS	72 hours	next business day	next business day	next business day	24 hours	CCAR/ KIM USER GROUP	925-295-9200
EBRDI	72 hours	next business day	next business day	next business day	24 hours	EBRDI	925-363-2330
Metrolist	3 business days	3 business days	3 business days	3 business days	2 business days	Metrolist	888-898-9788
MLSlistings, Inc.	72 hours	next business day	next business day	next business day	24 hours	member AORs	800-546-5654
San Francisco Association of REALTORS	72 hours	next business day	next business day	next business day	24 hours	SFAR	415-431-8022

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